

Community Health Network, Inc.
MEDICAL STAFF POLICIES & PROCEDURES

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| <input checked="" type="checkbox"/> Community Hospital East | <input checked="" type="checkbox"/> Community Hospital South |
| <input checked="" type="checkbox"/> Community Hospital North | <input checked="" type="checkbox"/> Community Heart and Vascular Hospital |

TITLE: CLINICAL ASSISTANTS

PURPOSE: Any Member of the Medical Staff may request permission for an eligible health care provider to serve as a physician employee of the Member. The Member is responsible for the conduct, services or tasks performed by the physician employee as if the Member personally performed the service or task.

The purpose of this Policy is to define who is eligible to be a physician employee and the responsibilities and duties of a Sponsor. Removal of a Member's physician employee does not give rise to any hearing or appeal rights under these Bylaws unless a Member is the subject of corrective action related to the activities of the physician employee. The physician employee has no hearing and appeal rights under the Medical Staff Bylaws. This Policy is incorporated in the Medical Staff Bylaws, Policies, Procedures, Rules, and Regulations as if stated therein.

DEFINITIONS: The key terms in this policy include the following:

Clinical Assistants (CA). A CA is an individual qualified by academic education and clinical experience or other training to provide patient care services only under the supervision of a Member with Clinical Privileges. CAs provide only those clinical services that are consistent with a written Scope of Practice approved by the Medical Staff and Community Hospitals East, North and South. CAs are not Members of the Medical Staff and are not privileged through the Medical Staff. CAs require yearly competence assessment through Human Resources.

The Board of Directors, upon recommendation from the Medical Executive Committee, periodically determines the categories of individuals eligible to serve as CAs. At this time the disciplines included as CAs are:

- Certified Ophthalmology Assistants (COA)
- Certified Surgical Technician (CST)
- Certified First Surgical Assistant (CSFA)
- Dental Assistants (DA)
- Licensed Practical Nurse (LPN)
- Master Social Worker (MSW)
- Operating Room Technician (ORT)
- Registered Nurse (RN)
- Registered Radiology Assistant (RRA)

Sponsor. A Sponsor must be a Member with Clinical Privileges at the Hospital. The Medical Staff Bylaws define the following terms that are also used in this Policy:

- Member
- Clinical Privileges
- Hospital

APPLICATION:

Clinical Assistants are not subject to this Policy; however the Sponsor of such physician employee is governed by this Policy. The Sponsor is responsible for the conduct, services or tasks performed by the physician employee as if the Member performed the service or task. Although CAs are governed by the Human Resources policies of the Hospital, the CA application form shall require submission of information regarding Sponsor's supervision of the applicant and be submitted to the Credentials Committee and Medical Executive Committee for recommendation upon initial application. A copy of this submission shall be maintained in the Sponsor's file. The application shall contain a statement to be signed by the Sponsor certifying that he or she shall at all times be responsible for the acts and/or omissions of the Clinical Assistant while the Clinical Assistant is within the Hospital, and that the Sponsor shall at all times undertake supervision of the Clinical Assistant while the Clinical Assistant is providing services in the Hospital. The Sponsor shall also be required to submit proof that the applicant seeking to become a Clinical Assistant is covered by the professional liability insurance of the Sponsor.

Originated: 09/01/2019

East/North Medical Executive Committee Approval: 09/10/2019

South Medical Executive Committee Approval: 10/08/2019

Board of Directors Approval: 11/11/2019