TITLE: Program Fees

PURPOSE: To outline educational fees and expenses charged to the student.

TEXT:

I. Program Tuition

A. Annual tuition fee is currently $3,000.00 per year.
   1. Tuition fees may be subject to change without advance notice.

B. A non-refundable $500.00 deposit must be submitted within the date specified in the "Acceptance Letter", in order to hold the position for the prospective student.
   1. The deposit will be applied toward the first year's tuition.

C. The remaining $2500.00 will be due on the first day of the program.

D. Tuition for the second year will be due on the first day of the second year.

E. Students may prearrange a payment plan. The remaining tuition may be paid in three payments per year when prearrangements are made:
   $500 – due on the first day of the program
   $1000 – due by the first day of each semester

F. Students may also use their charge card for tuition, textbooks, etc.

G. Tuition and fees not paid by the due date are subject to a $25 late fee.

H. A student who has not paid tuition and fees within 30 days of the due date will not be allowed to attend clinic or class until the balance is paid in full.

I. Any class or clinic time missed due to late payment of tuition and/or fees will be deducted from the student's personal time.

II. Refund Policy

A. Students withdrawing during orientation (first three weeks) are eligible for a refund for semesters two and three tuition.
   1. There are no refunds after orientation.
   2. There are no refunds on textbooks.

B. Refer to Policy #21 for additional Termination or Withdrawal procedures.

III. The program accommodates students that, due to financial hardship, may have difficulty paying their tuition.

A. See policy #12 for financial assistance.

IV. Required textbooks will be purchased by the program and sold to the students.

A. Books necessary for classes will be available for purchase by students, in the first week of the program.

   1. Remaining texts will be purchased as needed.

B. In order to help prepare students for the Registry Exam, a series of tests are to be purchased by the student during their last semester in the program at an approximate cost of $50.00.

V. The student will submit the required fee, along with an application to the American Registry of Radiologic Technologists (ARRT) for the registry examination.

VI. A fee of $60.00 will be charged to the student to help offset costs of graduation pictures, announcements, etc.

A. Arrangements for graduation pictures will be made during the student's sixth semester.

VII. Fee for replacement/additional transcripts, graduation certificates, textbooks, course and lab manuals, clinical objective packets, and evaluation packets.

A. See Policy # 35.