

TITLE: Academic Probation and/or Dismissal

PURPOSE: Establish guidelines for meeting the program's didactic requirements in the event of a course grade deficiency.

TEXT:

I. "Academic Deficiency" is defined as:

- A. Any end semester, accumulative didactic GPA in which the student has earned less than a 2.25 in his/her courses.
- B. Any end semester, accumulative clinical GPA (with the exception of semester I) in which the student has earned less than a 2.25 in his/her courses.
- C. Any single course grade (clinical or didactic) in which the student has earned less than a "C" at the end of the semester.

II. Failure to maintain a minimum didactic or clinical GPA as outlined in Policy # 2, (Scholastic Requirements for Graduation), will result in the student's automatic dismissal from the program.

- A. Tutorial services are provided by program staff to all students who request help. Students are encouraged to contact their course instructor if they are having any difficulties.

III. Academic Deficiencies in Individual Courses:

- A. If a student has earned less than a grade of "C" (2.00) in any single course at the end of the semester, he/she will be placed on "Academic Probation", providing a clinical and didactic GPA of 2.25 has been maintained.
- B. Academic probation status will require the student to repeat the course in which he/she was deficient, unless identified as a prerequisite to a subsequent course. (See Roman Numeral IV for courses that are identified as prerequisites. i.e. Radiographic Procedures I, II, III, Principles I, II, etc.)
 - 1. The student will be taken off "Academic Probation", if (s)he earns a minimum grade of "C" (2.00) in the course that was repeated.
 - 2. If the student does not earn a grade of "C" or better in any course that was repeated, (s)he will automatically be dismissed from the program.
 - 3. See "CBE" for clinical experience requirements. Failure to meet the clinical competency requirements will result in dismissal at any point throughout the program.
- C. A student may only carry ONE course in which (s)he is academically deficient at any given time.
 - 1. If a student is on "Academic Probation" and is deficient in another course at the end of any subsequent semesters, (s)he will be dismissed.
 - 2. If a student earns less than a grade of "C" in two, or more courses simultaneously, (s)he will automatically be dismissed.
- D. The student will have the opportunity to repeat the course at the first time it is normally offered as part of the curriculum. (Providing student didactically qualifies to repeat a course and the course is not identified as a prerequisite. See page 2, IV,A.)
- E. Both the original earned grade and the grade earned in the course that was repeated will remain on the student's transcript. Both grades will be included in the student's overall GPA.

IV. Academic Deficiencies in Procedures Courses:

A. Written tests

- Written tests for all units in Procedures I, II, III, IV must be passed with a minimum score of 80%.
- Students will have one opportunity to retest on any unit which they scored less than 80% on the written test.
- Only the first test grade will be calculated toward the end semester grade.
- Retest dates and times are at the discretion of the course instructor.
- Scoring less than 80% on a retest will result in automatic dismissal from the program.

B. Positioning tests

- Positioning tests for all units in Procedures I, II, III must be passed with a minimum score of 85%.
- Students will have two opportunities to retest on any unit which they scored less than 85% on the positioning test.
- Only the first test grade will be calculated toward the end semester grade.
- Retest dates and times are at the discretion of the course instructor.
- Failure to achieve at least 85% on the first retest puts the student on academic probation. One more opportunity will be given, within two weeks, to earn a score of 85%. If the student does not achieve a minimum of 85% on the third attempt, he/she will be dismissed from the program.

V. The following courses are pre-requisites and must be successfully completed in numerical sequence.

A. Pre-requisites:

Radiographic Principles I and II
Radiographic Procedures I, II, and III
Mathematics in Radiography I, II
Mathematics in Radiography I is a prerequisite for Principles II
Mathematics in Radiography II is a prerequisite for Principles III
Processing/Image Acquisition is a prerequisite for Clinical Experience III
Physics
Clinical Experience I, II, III, IV, and V

B. The student must earn no less than a final grade of "C" (2.00) in each of the above courses.

C. If the final course grade falls below "C" the student will not be permitted to continue in the program.

1. The student may apply for re-admittance during the semester when the failed course is offered again.
2. Re-entrance into the program is not guaranteed, but will depend on the following:
 - Student's performance in other academic courses in this program
 - Space available in the program
 - Successful completion of a comprehensive examination covering all course work taken prior to the failed course.
3. If the student does not earn a passing final grade for the repeated course, he/she will be dismissed from the program.

VI. The opportunity to repeat a course will only be offered if the student has maintained an overall grade point average of 2.25 in his/her didactic courses and maintained an overall grade point average of 2.25 in his/her clinical experience.

VII. Attendance of no less than 75% in each didactic course is required in order to complete/remain in the course.

1. Absent time of 25% or more will result in a grade of "F" (fail). See roman numerals I, II, III, IV, and V for student options/ramifications.
2. It is the student's responsibility to contact the instructor when any absence occurs in a course.
3. It will be at the instructor's discretion as to the method in which he/she will have the student make up missed information from lectures providing the student has not missed more than 25% of the total course time.

4. A course earned grade of less than 80% due to poor didactic performance and/or excessive absenteeism (i.e. test scores of "0" due to missed exam days) will result in failure for that course. See roman numerals I, II, III, IV, and V for student options/ramifications.
5. Exceptions to the above, due to extended illness, etc. will be reviewed on an individual basis.